



**FOR FOUNDATION – FUNDED POSITIONS:**

<b><u>REQUIRED APPROVAL SIGNATURES</u></b>	
Appropriate Administrator: _____	Date: _____
Cabinet Officer: _____ _____	Date: _____
Foundation Manager: _____	Date: _____

**FOR GRANTS/CONTRACTS POSITIONS:**

<b><u>REQUIRED APPROVAL SIGNATURES</u></b>	
Principal Investigator/Department Head: _____	Date: _____
AVP, Grants, Research & Sponsored Programs: _____	Date: _____
Cabinet Officer: _____	Date: _____
VP for Business & Administrative Services (or Designee): _____	Date: _____

<b><u>HUMAN RESOURCES REVIEW AND APPROVAL OF ACTION (for HR Use Only)</u></b>	
Approved Percentage: _____	
Approved Amount \$: _____	
Approved Salary \$: _____	
Effective Date: _____	
Director of Human Resources Approval: _____	Date: _____