



**FOR FOUNDATION – FUNDED POSITIONS:**

**REQUIRED APPROVAL SIGNATURES**

Appropriate Administrator: \_\_\_\_\_

Date: \_\_\_\_\_

Cabinet Officer: \_\_\_\_\_

Date: \_\_\_\_\_

Foundation Manager: \_\_\_\_\_

Date: \_\_\_\_\_

**FOR GRANTS/CONTRACTS POSITIONS:**

**REQUIRED APPROVAL SIGNATURES**

Principal Investigator/Department Head: \_\_\_\_\_

Date: \_\_\_\_\_

AVP, Grants, Research & Sponsored Programs: \_\_\_\_\_

Date: \_\_\_\_\_

Cabinet Officer: \_\_\_\_\_

Date: \_\_\_\_\_

VP for Business & Administrative Services (or Designee): \_\_\_\_\_

Date: \_\_\_\_\_

**HUMAN RESOURCES REVIEW AND APPROVAL OF ACTION (for HR Use Only)**

Approved Percentage: \_\_\_\_\_

Approved Amount \$: \_\_\_\_\_

Approved Salary \$: \_\_\_\_\_

Effective Date: \_\_\_\_\_

Director of Human Resources Approval: \_\_\_\_\_

Date: \_\_\_\_\_